



## 2017 SYMPOSIUM DISTINCTION AWARDS FREQUENTLY ASKED QUESTIONS

1. **Is there a fee to enter?** Yes – the design and individual awards are \$195 to enter and the product awards are \$295 to enter.
2. **How do I make payment?** You will be contact by a member of our team within 24 hours for your credit card information or you can contact Melissa@jdevents.com 203 416 1928 this [form](#) with your payment info. If this does not happen timely the submission is removed/declined.
3. **What is the deadline to submit?** The 2017 deadline is July 28<sup>th</sup> 11:59 PST
4. **Once I submit an entry, can I edit it?** No, you cannot go back in an edit an entry. Nor can you start an entry, save it and continue later. Please download the word document at <http://www.hcarefacilities.com/awards.asp> to prepare your entry ahead of time and then copy & paste when you are ready to submit.
5. **What does Entry Sample URLs mean?** All entries are submitted online, no physical information may be sent. Entry Sample URLs are your chance to submit supporting information such as links to articles, photos, project home pages, etc. Some folks even set up a private website to present supporting documentation for this award. Or you can have it all stored on an FTP site and provide the username and password.
6. **When will we be notified if we won or not?** All entries will be notified on August 18, 2017 whether or not they won. All notification will be by email to the contact on the original entry.
7. **When will the winners be announced?** The winners will be announced during the 2017 Healthcare Facilities Symposium & Expo in Austin, Texas
8. **What does the winner receive?** Each winner of the 2017 Symposium Distinction Awards Receives the following:
  - A 40x40 board to be displayed at the Healthcare Facilities Symposium & Expo September 18-20, 2017
  - A Symposium Distinction Awards Trophy
  - A complimentary full conference registration to the Healthcare Facilities Symposium & Expo
  - Invitation to the VIP Reception on Monday, September 18<sup>th</sup>. This is an opportunity to network with the advisory board, sponsors and other invited guests in a more intimate setting
  - Recognition as an award winner during the Awards Ceremony
  - Photo with an Awards Judge in front of your display board
  - Recognition in the HFSE Event Guide as a Symposium Distinction Award winner
  - Recognition as a Symposium Distinction Award winner at your booth or design gallery at HFSE (only applicable if a participant)
  - Recognition in the October 2017 Leaflet.
9. **Do I have to be an exhibitor at the Healthcare Facilities Symposium & Expo to enter a product award?** No you do not need to be an exhibitor. However any exhibitor who wins receives a sign for their booth indicating they are a winner and when the winners are announced, if they are exhibiting their booth number is announced encouraging attendees to go visit them on the expo floor
10. **Is there someone I can contact if I have additional questions?** Yes, please contact Jenabeth Ferguson at [jenabeth@jdevents.com](mailto:jenabeth@jdevents.com) or 508-759-0075.